

Addendum to the Catalog/Student Handbook 2023-2024

Reiss-Davis Graduate School (RDGS), formerly known as The Reiss-Davis Graduate Center (2019) and the Graduate Center for Child Development and Psychotherapy (2016), has made every reasonable effort to provide accurate and current information in this publication. RDGS reserves the right to change, modify, or alter, without notice, any provisions listed, including but not limited to courses, schedules, policies, fees, charges of any kind, or any other information contained in the Catalog and Student Handbook, at their sole discretion. The school will make every reasonable effort to keep students advised of any such changes. Information on changes will be published online in Catalog Addendums.

Students should be aware that the policies and procedures contained in this Handbook may not remain in effect during their entire program of studies at RDGS. It is the responsibility of the student to meet and satisfy all RDGS requirements applicable at the time of enrollment in the program and to be aware of graduation requirements. To the extent that there may be discrepancies between the Tuition and Fee Enrollment Agreement and the Catalog and Student Handbook, the Enrollment Agreement is binding.

The Reiss-Davis Graduate School Catalog and Student Handbook is updated on an annual basis and is available on Populi, the RDGS website, or upon request by e-mail or mail. Latest version: July 31, 2023.

Revisions/Additions include the following:

Re-enrollment after Withdrawal in the Dissertation Phase

Former students who wish to complete degree requirements after either voluntary or administrative withdrawal must re-apply for admission and be accepted. In order to qualify for re-admission at the dissertation stage, returning students must have completed the prescribed three years of academic course work or earned up to 90 credit units. Former students who desire to return to the doctoral program should contact the Office of the Registrar and Academic Dean to discuss the application process, timing of re-entry, and academic requirements.

Re-admitted students are enrolled under the academic year catalog (including all tuition and fees for dissertation students) in force at that time. For record-keeping purposes, returning students are categorized by their original entry cohort; however, they are subject to the program requirements in effect in the catalog at the time of readmission. Returning students must satisfy all degree requirements in effect at the time of their return, including but not limited to: total units for the degree; courses; comprehensive exam; and dissertation. An addendum to the Enrollment Agreement specifies the requirements that must be completed for degree completion.

Program time limits remain in effect for students who are readmitted after a withdrawal. The re-admission application for former students who exceeded their program time limit must include a request for an extension. Readmitted students are provided a limited timeframe in which to complete the degree, which does not allow for further enrollment breaks or failure to meet remaining program conditions.

Readmitted students typically enter for the fall term, at the beginning of the academic year. However, exceptions may be made based on the number of units remaining to be completed and documented progress on the dissertation.